

5 January 2026



FERNVALE PRIMARY SCHOOL

Global Learners of Tomorrow

Dear Parents/Guardians

Happy New Year to you and your families! I hope that you enjoyed a restful break together with your child over the holidays. As we begin the new school term, I am excited to welcome everyone back to what promises to be another exciting term ahead. Our dedicated teachers are looking forward to supporting your children as they continue to grow and discover new learning this term.

In the following sections of this letter, I will be updating you on important matters relating to our staff and students, as well as sharing details about the school events we have planned for Term 1.

1 ANNOUNCEMENTS

1.1 Staff Movement

We would like to express our heartfelt thanks and gratitude to Ms Yap Ai Li (Vice-Principal), Mr Elvin Benjamin (Year Head), Mrs Mabel Soh (School Staff Developer), and Mdm Somasundaram Vijaya Rani (Subject Head/Tamil Language), who have been posted to MOE and other schools this year. We wish them all the best in their new postings. Additionally, Mr Chiang Teng Luan Alvin (Operations Manager) has retired, and we extend our sincere gratitude for his years of dedicated service.

Ms Carina Chua (Head of Department/Mother Tongue Languages) will be taking professional development leave to pursue her studies. Miss Ang Min Xin and Mr Iskandar Alamin Bin Salleh will be on extended leave this semester for personal reasons, whilst Mrs Azry - Nurul Hayati Binte Abdul Rahman (Level Head/English Language) and Mrs Gupta - Aradhna Aggarwal have left the service for personal reasons.

We are pleased to welcome the following staff to the school:

Name	Designation
Ms Michelle Ong	Vice-Principal
Mr Matthew Chua Cheng Qian	School Staff Developer
Mdm Ong Siew Lee	Head of Department/Mother Tongue Languages
Mdm Zubaidah Binte Sheik Mohamed Ishak	Teacher/Art
Miss Poh Hui Qin	Teacher/Chinese Language
Mdm Aik Hooi San	Teacher/Chinese Language

Name	Designation
Mdm Jin Zi	Teacher/Chinese Language
Miss Megan Chua Sze Ying	Teacher/English Language & Social Studies
Mdm Woon Kai Ching	Teacher/Music

We are confident that the insights and experience of these staff will enhance our school programme.

2 SCHOOL CALENDAR, EVENTS AND PROGRAMMES

2.1 Public/School Holidays

Term 1 commences on **Friday, 2 January 2026** and ends on **Friday, 13 March 2026**. Please take note of the public/school holidays during Term 1 as shown below. Students are **not required to report to school** on these days.

Date	Day	Public/School Holiday
17 - 18 February	Tuesday – Wednesday	Chinese New Year
14 – 22 March	Saturday – Sunday	Term 1 School Holidays

2.2 School Programmes

Please take note of the programmes and activities that have been planned for the students in Term 1.

Level	Date	Day	Programme	Remarks
Primary 1 - 6	5, 6 January	Monday - Tuesday	Start It Right Programme	
	12 February	Thursday	Total Defence Day Commemoration	
	16 February	Monday	Chinese New Year Celebrations	Students are encouraged to wear their Chinese traditional outfit to school. All students will be dismissed at 10.30 a.m.
Primary 3	6, 9, 10 March	-	Learning Journey (LJ) to Mandai Wildlife Reserve	Classes are scheduled to go for their LJ on different days. More details will be provided later.

Level	Date	Day	Programme	Remarks
	11, 12, 13 March	-	Cohort Learning Journey (LJ) to Geylang Serai Heritage Gallery	Classes are scheduled to go for their LJ on different days. More details will be provided later.
Primary 4	13, 14, 15, 16 January	-	Museum Based Learning Journey (LJ) to National Gallery Singapore	Classes are scheduled to go for their LJ on different days. More details will be provided later.
	26 Feb, 5, 12 Mar	Thursday	Visit to Active Ageing Centres	Classes are scheduled for the visits on different days. More details will be provided later.
Primary 6	6, 7, 15, 16 January	-	Cohort Learning Journey (LJ) to Asian Civilisation Museum	Classes are scheduled to go for their LJ on different days. More details will be provided later.

2.3 Start It Right (SIR) Programme

The SIR programme aims to provide students with a positive start at the beginning of each semester. Beyond checking in on students' well-being, the programme offers a platform to strengthen teacher-student relationships. Additionally, through various activities, it fosters a greater sense of belonging to both the school and class whilst empowering students by encouraging them to set personal goals.

2.4 Cohort and Museum Based Learning Journeys (LJs)

Cohort and Museum Based LJs have been developed to provide students with opportunities to explore their Singaporean identity through the arts, culture and heritage. These experiences complement the Art, Character and Citizenship Education and Social Studies curricula.

This term, Primary 3 students will visit the Geylang Serai Heritage Gallery to discover the rich history and significance of Geylang Serai to the Malay Muslim community. Primary 4 students will visit the National Gallery Singapore to learn about local and Southeast Asian artists and view their artworks. Primary 6 students will visit the Asian Civilisations Museum to understand the cultural and historical ties that have influenced the countries in Southeast Asia.

2.5 Applied Learning Programme (ALP)

Primary 3 students will participate in the ALP this term. As part of the ALP, students will work in groups, applying concepts, knowledge, and skills across various subjects to address sustainability issues. To enhance their learning experience and generate ideas for solving these issues, students will attend a learning journey to Mandai Wildlife Reserve.

2.6 Learning for Life Programme (LLP)

As part of the LLP, Primary 4 students will be visiting the Active Ageing Centres near the school. Prior to the visit, students will plan activities they will conduct for the elderly during their visit. These visits provide opportunities for students to interact with the elderly and help them develop empathy and a stronger sense of community.

3 STUDENT MATTERS

3.1 Student Attendance

All students are expected to be punctual on school days, **arriving at their designated assembly area (hall or classroom) by 7.30 a.m.** If your child is absent from school, please provide either a Medical Certificate (MC) or a letter of excuse to the Form Teacher, when he/she returns to school.

3.2 School Attire

We would like to enlist the assistance of parents to ensure that your child wear the school uniform when they come to school. Students are only allowed to put on the PE attire on days when they have PE lessons.

3.3 Use of Smartphones / Smartwatches in School

As mobile ownership becomes prevalent, more students have access to smartphones and smartwatches and are using them in school. These devices could be distracting for students during their time in school. To better support student's digital well-being and help them self-regulate digital device use, students are **not to use** smartphones and/or smartwatches, during school hours. This includes recess, CCA and after-school programmes such as supplementary, enrichment and remedial lessons. Students who bring such devices are to switch them off and to put them in lockers or school bags before school start time.

For urgent matters, parents can contact their child through the General Office.

4 PARTNERSHIP WITH PARENTS

4.1 Home-School Partnership

The Home-School Partnership sessions will be conducted by each class on the following dates:

Date	Day	Time	Level	Mode
21 January	Wednesday	2.15 p.m. – 3.15 p.m.	Primary 6	Virtual
		3.30 p.m. – 4.30 p.m.	Primary 1	Physical

Date	Day	Time	Level	Mode
28 January	Wednesday	3.30 p.m. – 4.30 p.m.	Primary 2	Virtual
		2.15 p.m. – 3.15 p.m.	Primary 4	
29 January	Thursday	2.15 p.m. – 3.15 p.m.	Primary 3	
		3.30 p.m. – 4.30 p.m.	Primary 5	

Through this session, we hope to develop a better understanding of your child so that we can partner you to provide the care and support for your child.

A separate letter with the meeting link and password will be issued by the respective form teachers. We strongly encourage all parents to attend the session.

4.2 Communication with Parents

We remain committed to collaborating with parents to support the holistic development and well-being of our students. To facilitate this, we will proactively communicate information about school events and provide updates on your child's progress through various platforms, including Parents Gateway, the Student Handbook, and email correspondence.

We kindly request your understanding that our teachers may not always be able to respond to queries immediately. Where possible, please contact teachers during school operating hours only. Staff are not expected to respond to communications outside these hours, on weekends, or during school holidays. For urgent matters or requests, please reach out to the school's General Office for assistance.

We value open and respectful dialogue as the foundation of our partnership. By maintaining mutual courtesy and respect in all communications, we model positive behaviour for our students. The school reserves the right to disengage from any communication that is rude, disrespectful, or abusive towards staff members.

4.3 Fernvale Primary School (FVPS) Instagram Page

We are pleased to announce the launch of our official school Instagram page to keep parents updated on school events, programmes, and student activities throughout the year. This platform will provide parents with regular visual updates of your child's school experience and help strengthen our home-school partnership. Please follow us at @fernvaleprimary (<https://go.gov.sg/fernvale-instagram>) to stay connected with our vibrant school community.

5 SCHOOL OPERATIONS AND SAFETY MATTERS

5.1 School Dismissal Timing

Students will be dismissed at staggered timing to reduce congestion at the gates and ease students' movement. Please refer to the schedule below for the dismissal timing of the different levels:

Level	Time
Primary 1	1.25 p.m.
Primary 2 to Primary 6	1.30 p.m.

5.2 School Recess Timing

Please note the recess time for the different levels:

Level	Recess Time	Refresh Time
Primary 1, Primary 4 Responsibility, 4 Respect, 4 Integrity	9.05 a.m. – 9.35 a.m.	11.05 a.m.
Primary 2, Primary 4 Graciousness, 4 Resilience, 4 Care	9.35 a.m. – 10.05 a.m.	12.05 p.m.
Primary 3	10.05 a.m. – 10.35 a.m.	12.05 p.m.
Primary 5	10.35 a.m. – 11.05 a.m.	9.05 a.m.
Primary 6	11.05 a.m. – 11.35 a.m.	9.05 a.m.

In between recess, students will be given time (Refresh Time) to have a small snack. We encourage you to prepare healthy snacks for your child. You may refer to the list below for the suggested snack items.

Snacks which are encouraged	Snacks which are not encouraged
<ul style="list-style-type: none"> Buns (e.g. red bean bun) Bread/Sandwich Cereal (small box) Vegetable sticks (e.g. carrot/cucumber) Dried fruit Energy Bar (e.g. muesli bar and oats bar) Fruit (e.g. apple and banana) Raisins Nuts Whole meal biscuits 	<ul style="list-style-type: none"> Fried Food (e.g. fried chicken) Rice, porridge, and noodles Sweets Chocolate bar/biscuits/cakes Tidbits (e.g. potato chips)

We would also like to encourage your child to bring their water bottles daily to school.

5.3 Arrival and Dismissal Arrangements

To manage traffic and ensure the safety of all our students, we seek your cooperation with the following morning arrival arrangements:

- Students coming to school by car, please drive into the school and drop off your child at the school foyer between 6.45 a.m. and 7.30 a.m. To avoid holding up the traffic, your child should have their bag ready and alight from the car promptly when you stop at the school foyer. Please adhere to the traffic rules and instructions given by our staff and security guards on duty, drive safely within the school compound, and keep to the speed limit of 15 km/h.
- Students taking the public transport or walking to school should enter through either the Blue Gate (facing Block 405) or Orange Gate (facing Sengkang West Avenue). The Main Gate will not be accessible for students during morning peak hours due to traffic and congestion concerns along the pathway in front of the school.
- Students arriving after 7.30 a.m. should enter the school through the Main Gate.

During dismissal, please park your vehicle at the nearby HDB multi-storey car park and fetch your child from either the Orange or Blue Gate.

For the safety of the students, please refrain from dropping off or picking up your child along Fernvale Lane (outside the Main Gate) or Sengkang West Avenue (outside the Orange Gate).

6 ADMINISTRATIVE MATTERS

6.1 Photograph-Taking Session for School Smart Card (SSC)

MOE will be conducting the yearly photo-taking exercise for all students in Primary 1 (P1) and Primary 6 (P6) for the purpose of generating the School Smart Card (SSC). The photo-taking will be conducted by SimplyGo Pte. Ltd – the appointed vendor on behalf of MOE. The SSC serves as the student's identification card and can be used for concessionary travel on public transport and to borrow library books from the National Library Board and the school's library, amongst other usage.

The schedule for the photo-taking session for the school is as scheduled

Level	Day
Primary 1	Monday, 2 February 2026
Primary 6	Tuesday, 3 February 2026

Following the photo-taking, P1 students will get their SSCs by mid-March 2026, while the photos for P6 students will be used for the printing of Secondary SSCs when they are promoted to Secondary 1 in 2027. For P1 students, while pending the receipt of the SSCs, students can continue to use the Child Concession Card for free travel on public transport until 30 April 2026.

All P1 and P6 students are required to be dressed in their school uniform for the photo-taking session. Please also ensure that your child's hair is neat and tidy.

If your child is unable to attend the photo-taking session, the school will either arrange for him/her to have his/her photo taken on another day or request the parent to submit a softcopy photo to the school.

6.2 Updating Student Details

MOE would like to request an update of your information and your child's/ward's information via the Student Details Form (SDF) for the purpose of providing educational services to your child/ward in MOE schools.

Please submit the information through the SDF portal which can be accessed via this link (<https://pg.moe.edu.sg/forms/sdf>) or the QR code below. Parents/Legal Guardians may login to the SDF portal using your Singpass account to submit your information and information of your child/ward. Authorised Caregivers can only submit your own information. (Note: Parents of Primary 1 students do not need to resubmit information on the SDF portal if they have already done so at the end of last year, unless there are updates.)



Please complete the submission by **31 January 2026**.

The SDF portal will be accessible till the last day of Term 4 for you to provide timely updates of your information and/or your child's/ward's information.

6.3 Transport Arrangement for After-School Programmes and CCAs

The school bus operator, JNB Travel, will be providing additional trip daily (except on Wednesdays) for students involved in after-school programmes and CCAs. This service is only for students who are taking the school bus. The pick-up time is 4.30 p.m. and the bus driver will collect \$5.00 per trip when your child boards the bus.

6.4 Use of Videos and Photograph

We would like to inform parents that photographs and/or videos of students and their work may be taken by the School during school activities and events (e.g. classroom lessons, CCA, etc). The School may use and publish such photographs or video recordings in school publications, the school's website, or other media platform. Should you have any concerns regarding the use of photograph(s) and/or video(s) taken by the school, please direct them to the General Office.

We look forward to a year filled with growth, learning, and memorable moments. Together, we can make this academic year a successful and enriching experience for your child/ward. If you have any queries or need further information, please feel free to contact our school office at 63153051 or email us at fernvale_ps@moe.edu.sg.

Thank you.

Yours sincerely,



Mr Enoch Lau
Principal